

Charter of the Imaging-Gif platforms

1. Daily hours, laboratory openings, access to the facility.

Users can choose their arrival time within the 9:00 am - 6:00 pm range.

Access to the I2BC outside these times may be expressly authorized by the technical manager of the platform.

Users must respect the health and safety instructions posted in the facility at their disposal (see also paragraph 3.4 Isolated work of the present charter).

The Platforms operate throughout the calendar year. A table of engineers' absences is clearly displayed; users must take these absences into account in the case of scheduling accompanied work. The periods of closure are decided by the scientific director of Imagerie-Gif.

2. Diffusion of scientific results

2.1. Confidentiality

Everyone is required to respect the confidentiality of the work entrusted to them and their colleagues. In case of disclosure of information (publications, patents, communications based on the use of Platform resources), it is strongly recommended to submit the Materials and Methods/Results parts obtained on the Platform equipment to the technical manager of the Platform. The results and data obtained from researches conducted on the Platform are not the property of the Platform but are subject to the regulations of the various Institutions covering each user. On the other hand, the originals of the laboratory notebooks of the engineers involved in the support must be kept on the Platforms.

Platform engineers are authorized to use the results acquired on the Platform in their actions of valorization of the platform under cover of authorization of the project authors.

2.2. Publications

Publications involving results obtained on one of the Imaging-Gif Platforms must specify this in the acknowledgements. If the engineers appear as co-authors, their belonging to the unit and their affiliation to the supervisors must appear in the address.

A copy of all publications (articles, journals, theses, ...) for which all or part of the work was carried out within the platforms must be given to the technical manager of the Platform as soon as they are published.

3. Health and safety

3.1 Safety

Platform staff must ensure that user agents have received safety training and, if necessary, specific training adapted to their work on the Platform. If they have not, they undertake to provide them with such training.

3.2 No smoking

Smoking is prohibited in the workplace (Decree 92-478 of May 29, 1992).

3.3. Lone working

Lone working must be exceptional and dedicated to tasks that do not present a risk. In the event that dangerous work must necessarily be performed outside of official opening hours, it is mandatory to be accompanied. The line manager and the technical manager of the Platform must be notified.

3.4. GMOs: Specific measures

The use of GMOs (Genetically Modified Organisms) is regulated. The official information on their use can be consulted on the CNRS sites.

The main rules for the handling of GMOs at I2BC are the following:

- All GMOs must be handled, stored, decontaminated, and disposed in a manner that:
 1. Do not harm the health of the users
 2. Avoid contamination of other users biological material
 3. Avoiding dissemination
- GMOs include microorganisms (bacteria, viruses, yeast, etc, ...), plants and transgenic cell cultures
- Before disposal, all GMOs must be sterilized by bleach treatment or autoclaving
- Transgenic plants must be grown and handled in greenhouses or enclosures according to the rules available in these places and on the Intranet
- The level of containment (L1, S1, S2 and S3) required for each type of experiment has been notified for each project by the « Commission du Génie Génétique » (CGG). This information can be consulted in the application files for approval of contained use of genetically modified organisms (groups I and II) filed with the I2BC secretariat and can be consulted on the Intranet
- Any new type of experiment must be the subject of a request for modification of the approval of contained use of GMOs application.

3.5. Radioactivity : Specific measures

Using radioactive markings must be reported to the technical manager of the platform at first appointment.

4 - Training

The engineers inform and advise users on their training needs and requests. They will eventually set up specific and adequate trainings to the expressed needs.

5 - Use of computer resources

Each user of the Platforms hosted at the I2BC and using the I2BC's computer resources must take note of the I2BC's computer charter.

It is strictly forbidden to use the computers dedicated to the control of the Platform equipment for purposes other than the acquisition or analysis of data related to the equipment (prohibition of internet or intranet consultation, e-mail, installation of programs, etc.).

6 - Use of collective technical resources

Engineers are responsible for the maintenance of equipment and laboratories. However, it is essential that the conditions and rules of use are rigorously applied by each user. The Platforms engineers must ensure that users are trained and informed of the safety rules. They reserve the right to deny access to the Platform in case of non-compliance with the rules of behavior.