



Plateforme Imagerie-Gif

# IMAGERIE-GIF ACCESS REQUEST

Version **g**

Date : \_\_\_\_\_

**Object:** Agreement for accessing Imagerie-Gif core facility.

Between : Plateforme Imagerie-Gif  
Avenue de la Terrasse  
91198 Gif sur Yvette Cedex

And: Last Name : \_\_\_\_\_  
First Name : \_\_\_\_\_  
Lab / Team : \_\_\_\_\_  
Email : \_\_\_\_\_

The user will have access to the core facility equipment required for his/her research project, in agreement with the platform engineers. The user will respect the regulation of the *Institute of Integrated Biology of the Cell* (I2BC), especially the Information technology policy, the access conditions to the building and the security rules established in the laboratory hosting the equipment.

The access and use of the equipment are managed *via* the website (<http://www.i2bc.paris-saclay.fr>) according to the following protocol:

- After a training for the requested equipment provided by a platform engineer, the user, if new, will be recorded in the Imagerie-Gif core facility database (GIPSI).
- The user will receive by e-mail his/her login and password giving him/her access to the GIPSI private area (<https://gipsi.i2bc.paris-saclay.fr/>). He/she can then book a session for any allowed equipment during the facility's opening hours, except specific restriction given by the technical manager.

Imagerie-Gif engineers ensure the technical support needed for the proper maintenance, calibration and optimization of the equipment performance. They are in charge to keep track of the working hours booked through the GIPSI portal by equipment, and transfer the information to the I2BC accounting management.

Invoices will be prepared by I2BC accounting management on the basis of the price list published in the I2BC website and validated each year by the CNRS. The order form has to be sent to "l'Agent comptable du CNRS, Délégation Ile de France Sud, 4<sup>ème</sup> circonscription, Gif-sur-Yvette".

*In conformity with article 34 of the Law "Informatique et Libertés" n°78-17 of January 6<sup>th</sup> 1978 (receipt CNIL n°1277361 form 2008/12/15, Imagerie-Gif core facility: conformity to simplified norm n°48), you have the right to access, modify, rectify and suppress any data related to you. You can use this right by warning us directly by e-mail or by mail addressed to our head office.*

User	Team leader	
<input type="checkbox"/> I guarantee to have carefully read the description of the services and their prices on the I2BC website ( <a href="http://www.i2bc.paris-saclay.fr">www.i2bc.paris-saclay.fr</a> ). <input type="checkbox"/> I guarantee to have carefully read the core facility charter of Imagerie-Gif, and the policy related to the computing resources, available on I2BC website ( <a href="http://www.i2bc.paris-saclay.fr">www.i2bc.paris-saclay.fr</a> ), and sign up to strictly conform to it. <input type="checkbox"/> If the autonomous use of any equipment is requested, I accept to follow a specific training by a core facility engineer. <input type="checkbox"/> I agree to acknowledge the core facility in any communication involving images or expertises acquired through Imagerie-Gif facilities (publications or talks or posters) upon the following model : « <i>The present work has benefited from Imagerie-Gif core facility supported by l'Agence Nationale de la Recherche (ANR-11-EQPX-0029/Morphoscope, ANR-10-INBS-04/FranceBiolmaging; ANR-11-IDEX-0003-02/Saclay Plant Sciences)</i> ». A copy of the communication or publication will have to be sent (as PDF) to the technical manager of the concerned facility. When the participation of a platform member has been determining in the project development, the co-signature of the engineer must be considered.	Last name : _____ First name : _____ E-mail : _____ <input type="checkbox"/> I guarantee to have read carefully the prices available on the I2BC website ( <a href="http://www.i2bc.paris-saclay.fr">www.i2bc.paris-saclay.fr</a> ). <input type="checkbox"/> I agree to acknowledge the core facility in the in any communication involving images or expertises acquired through Imagerie-Gif (publications or talks or posters) upon the following model : « <i>The present work has benefited from Imagerie-Gif core facility supported by l'Agence Nationale de la Recherche (ANR-11-EQPX-0029/Morphoscope, ANR-10-INBS-04/FranceBiolmaging; ANR-11-IDEX-0003-02/Saclay Plant Sciences)</i> ». A copy of the communication or publication will have to be sent (by PDF) to the technical manager of the concerned facility. When the participation of a platform member has been determining in the project development, the co-signature of the engineer must be considered.	
	Team leader signature:	User signature:



Plateforme Imagerie-Gif

Version **g**

## IMAGERIE-GIF ACCESS REQUEST

Date : \_\_\_\_\_

### Samples Information

USER (last name, first name):
Laboratory:
E-Mail:
Phone:
Name of research project:

Samples features		
Sample state:	<input type="checkbox"/> alive	<input type="checkbox"/> fixed
		Fixative type:
		Medium - buffer:
Sample variety:	<input type="checkbox"/> Cells	<input type="checkbox"/> tissue section
	line:	<input type="checkbox"/> oocyte
	primary culture:	<input type="checkbox"/> whole organism
	<input type="checkbox"/> embryo	<input type="checkbox"/> other:
Specie:	<input type="checkbox"/> human	<input type="checkbox"/> animal
	<input type="checkbox"/> bacteria	<input type="checkbox"/> yeast
	<input type="checkbox"/> plant	<input type="checkbox"/> other:
Pathogen:	<input type="checkbox"/> virus	<input type="checkbox"/> bacteria
	<input type="checkbox"/> parasite	<input type="checkbox"/> other:
	<input type="checkbox"/> none	
Radioactivity:	<input type="checkbox"/> yes	<input type="checkbox"/> no
Transfection:	<input type="checkbox"/> yes	<input type="checkbox"/> no
Laboraty level where samples are manipulated	<input type="checkbox"/> L1	<input type="checkbox"/> L2
	<input type="checkbox"/> L3	

Commitment
<input type="checkbox"/> I agree to warn the facility staff about any modification involving the manipulated sample on the core facility
Date:
Signature: